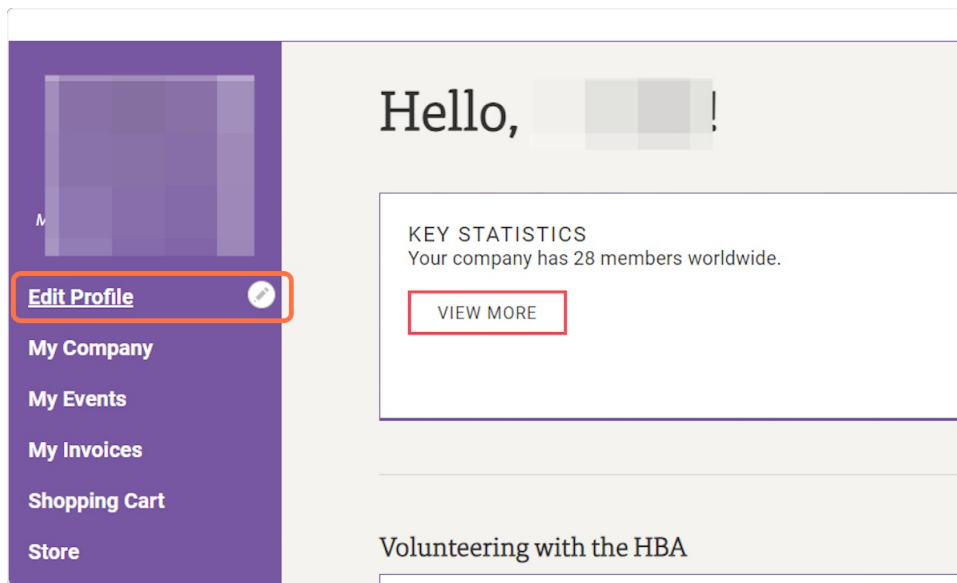


# How to Add Your Biography

Last Modified on 24/09/2026 12:08 pm EDT

1. Login to your HBA Account

2. Click on Edit Profile



3. Scroll down to the bottom of the screen and click on "SPEAKER BIO (ENTER A LINK/URL TO YOUR BIO)". Please note that this section can only take URL links such as LinkedIn bios, or company website bio pages.

A screenshot of a profile editing form. It includes sections for 'STUDENT' (YES/NO), 'My Communication Preferences', 'INCLUDE IN ONLINE MEMBERSHIP DIRECTORY' (YES/NO), 'My Dietary Preferences', 'DIETARY RESTRICTION' (N/A - No Food Allergies), 'OTHER DIETARY RESTRICTION', and 'FOOD ALLERGY'. The 'My Speaker Bio' section is expanded, showing a text input field for 'SPEAKER BIO (ENTER A LINK/URL TO YOUR BIO)' which is highlighted with a red box. Below the form is a 'SAVE CHANGES TO PROFILE' button.

4. Once your bio is listed, click "Save Changes to Profile"

|  |                                            |
|--|--------------------------------------------|
|  | N/A - No Food Allergies                    |
|  | OTHER DIETARY RESTRICTION                  |
|  |                                            |
|  | My Speaker Bio                             |
|  | SPEAKER BIO (ENTER A LINK/URL TO YOUR BIO) |
|  |                                            |
|  | SAVE CHANGES TO PROFILE                    |

*\*\*Please note that there are other required fields on this page that may need to be filled in before you are able to save the changes to your account.*

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