

How to view my invoices

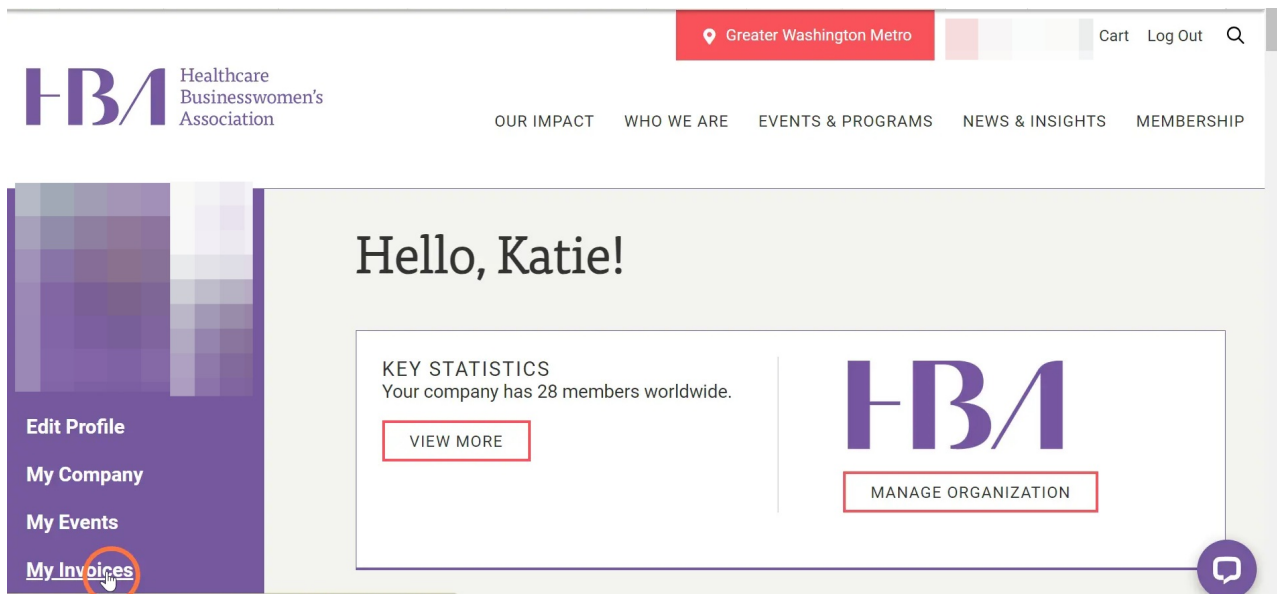
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If you find this functionality is not working, please note:

- It can take up to **24 hours after purchase** for the invoice to appear in your profile.
- To retrieve your invoice, log in to your HBA profile and navigate to **My Invoices**.
- If the invoice generates but does not open automatically, please check your **Downloads** folder.
- We find that using **Microsoft Edge** often provides the best experience.
- If the page is spinning, it may still be processing and can take up to **10 minutes** to load.

[Login](#) to the HBA website to your HBA profile

- In the left menu, select "**My invoices**."



- Scroll to "**My Invoice History**" and either choose "**export all to Excel**" or click on an individual row to view details of that invoice and to download a copy to your device please note this is an automatic download and will appear in your downloads folder.
- **Please note:** This functionality can take up to 10 minutes to load. If it is spinning, it is likely still processing. We also find that using **Microsoft Edge** often provides the best experience.

Survey

 My WOTY

 Shopping Cart

 HBA Ambassador Programs

 HBA Corporate Partner Information

 Event Setup

 WOTY Table Waitlist

 WOTY Table Preorders

 My RSL Confirmation

 Executive Opportunities

 Membership Directory

 My Downloads

 HBA Opportunities

My Invoice History

To open/view each invoice click on the line item below.

EXPORT ALL TO EXCEL

Balance Due	Invoice Date	Invoice ID	Name (click on a row to view details)
\$0.00	07/27/2023	INV-395952-J5Y5N8	Meeting-Reboot, Rebalance, and Rise: 5 Steps to Thrive through Chaos
\$0.00	07/26/2023	INV-395948-Z3R1J8	Meeting-Women Leaders and Self-Care Series: Prevention of Gynecological Cancers
\$0.00	07/26/2023	INV-395931-P3S1X2	Meeting-Find Your Fit: Summer Social with HBA Affinity Groups
\$0.00	05/05/2023	INV-388872-G6K2G8	Meeting-Celebrating Stars and Luminaries Reception
\$0.00	04/21/2023	INV-387097-V4S7L4	Meeting-2023 HBA European Leadership Summit: Take the Lead
\$0.00	04/14/2023	INV-386273-C9N2H6	Meeting-2023 HBA European Leadership Summit: Take the Lead
\$0.00	04/11/2023	INV-385877-R9N6V3	Meeting-2023 HBA Woman of the Year (WOTY)
\$0.00	03/21/2023	INV-382429-F4Z1Y9	Meeting-HBA MOVE Together
\$0.00	03/14/2023	INV-381620-L0J5T5	Meeting-Gender Pay Gap? Not on my Watch., Meeting-Kidney Disease Innovation & Awareness, Meeting-Making the Most of You HBA Membership
\$0.00	03/14/2023	INV-381506-C0S1J8	Meeting-HBA Europe Gender Pay Gap Event
\$0.00	02/13/2023	INV-375702-N3B0P2	Meeting-2023 HBA European Leadership Summit
\$0.00	02/08/2023	INV-374465-H0K3V6	Meeting-2023 HBA International Women's Day
\$0.00	12/21/2022	INV-364276-B0Q2D5	Product sales-WOTY Elite Table